



Muñoz Water District

Bayuga St., Science City of Muñoz, Nueva Ecija
Tel. No. (044) 456-0599 Fax no. (044) 456-5063
E-mail: munozwaterdistrict@yahoo.com


July 02, 2014

JULIETA M. GARCIA
State Auditor IV
Audit Team Leader
Commission on Audit – RO#3
City of San Fernando, Pampanga

Dear Madame:

Submitting herewith the MWD ROSA for 1st & 2nd Quarter of 2014 and Schedule of Unliquidated Cash Advances for CY 2013. Also herewith are the original copies of Disbursement Vouchers and Journal Entry Vouchers listed and other supporting documents for your reference.

Very truly yours,


ROBERTO S. VENERACION
Sr. Corporate Account Analyst

*Received by:
Jorgensen
7/2/14*

**MUÑOZ WATER DISTRICT
DUE FROM OFFICERS AND EMPLOYEES (123)**

Date 2013	Check		Accountable Officer	Particulars	Cash Advance Granted	Liquidation Report		Amount Liquidated	Remarks	OR Amount
	No.	Date Released				Date	N o.			
3-Jan-13	489733	01/03/13	Engr. Rogelio L. Miguel	Cash advance for official travel to Manila	5,000.00	1/28/2013		5,000.00	DV# 13-01-060	
1-Feb-13	489804	02/01/13	Rustico V. Balmeo	Cash advance for official travel to Manila	9,000.00	2/19/2013		-	OR# 19665	9,000.00
6-Feb-13	489814	02/06/13	Engr. Rogelio L. Miguel	Cash advance - to attend PAWD National Convention	15,000.00	2/18/2013		15,000.00	DV# 13-02-123	
12-Feb-13	489828	02/12/13	Sonny B. Arandilla	Cash advance for repairs & maintenance of MWD service vehicles	6,000.00	2/18/2013	JEV# 13-02-145	5,220.00	OR# 19656	780.00
18-Feb-13	489843	02/18/13	Sonny B. Arandilla	Cash advance for purchase ofr CCTV Camera for pumping station monitoring purposes	15,000.00	2/21/2013		-	OR# 19669	15,000.00
18-Feb-13	489846	02/18/13	Engr. Rogelio L. Miguel	Cash advance for official travel	15,000.00	2/20/2013		15,000.00	DV# 12-02-143	
21-Feb-13	489866	02/21/13	Engr. Rogelio L. Miguel	Cash advance for official travel	5,000.00	2/25/2013		5,000.00	DV# 12-02-149	
25-Feb-13	489870	02/25/13	Sonny B. Arandilla	Payment of cash advance for use in installation of CCTV camera in pumping stations	2,000.00	2/28/2013	JEV#13-02-170	1,472.00	OR# 19685	528.00
1-Mar-13	489891	03/01/13	Engr. Rogelio L. Miguel	Cash advance for official travel to attend seminar	5,000.00	3/13/2013		5,000.00	DV# 13-03-202	
	489893	03/01/13	Sonny B. Arandilla	Cash advance for preventive maintenance of MWD pumping Stations	5,000.00	3/20/2013	JEV# 13-03-239	4,774.00	OR# 19753	226.00
22-Mar-13	489952	03/22/13	Sonny B. Arandilla	Cash advance for installation of electricals and lightings in Brgy. Bical & Bayuga pumping stations	5,000.00	3/26/2013	JEV# 13-03-253	5,000.00		
2-Apr-13	489980	04/02/13	Sonny B. Arandilla	Cash advance for purchase of office supplies and electric fans	10,000.00	4/4/2012	JEV# 13-04-291	10,000.00		
	489981	04/02/13	Engr. Rogelio L. Miguel	Cash advance for use on official travel to attend NEWADA	10,000.00	4/10/2013		10,000.00	DV# 13-04-269	
10-Apr-13	489986	04/10/13	Rustico V. Balmeo	Cash advance for emergency repair of Toyota Innova (SHT 825)	4,000.00	4/12/2013	JEV# 13-04-312	3,360.00	OR# 19836	640.00
	489994	04/10/13	Aileen A. Orodio	Cash advance for use in GAD Sports Activity	4,000.00	4/23/2013	JEV# 13-04-345	2,970.00	OR# 19872	1,030.00
18-Apr-13	490033	04/18/13	Engr. Rogelio L. Miguel	Cash advance for use on MWD Team building activity	20,000.00	4/22/2013	JEV# 13-04-341	4,541.00	OR# 19868	15,459.00
	490034	04/18/13	Vilma V. Lazaro	Cash advance for use on MWD Team building activity	15,000.00	4/23/2013	JEV# 13-04-344	7,670.55	OR# 19864	7,329.45
26-Apr-13	490049	04/26/13	Sonny B. Arandilla	Cash advance for improvement of Brgy. Maligaya Pumping Station	3,000.00	5/27/2013		3,000.00	DV# 13-05-412	
	490050	04/26/13	Aileen A. Orodio	Cash advance for improvement of MWD office façade	3,000.00	5/24/2013	JEV# 13-05-445	3,000.00		
	490051	04/26/13	Sonny D. Lanuza	Cash advance for improvement of Brgy. Bical pumping station	3,000.00	5/29/2013		3,000.00	DV# 13-05-417	
	490052	04/26/13	Felipe S. Celleza	Cash advance for improvement of Villa Pinili pumping station	3,000.00	7/17/2013	JEV# 13-07-614	565.00	OR# 20263	2,435.00
30-Apr-13	490057	04/30/13	Melvin M. Ramirez	Cash advance for preventive repairs and maint. Of MWD motor vehicles in Commercial Division	4,000.00	5/22/2013	JEV# 13-05-438	3,278.00	OR# 19999	722.00
6-May-13	490077	05/06/13	Rustico V. Balmeo	Cash advance for renewal of LTO registration of MWD service vehicle (Toyota Innova SHT 825)	4,000.00	5/10/2013	JEV# 13-05-400	3,069.06	OR# 19955	930.94
31-May-13	490149	05/31/13	Rustico V. Balmeo	Cash advance for emergency repair of Toyota Innova	6,000.00	6/10/2013	JEV# 13-06-489	5,835.45	OR# 20102	164.55
3-Jun-13	490155	06/03/13	Engr. Rogelio L. Miguel	Cash Advance to attend Advanced Policy Maker's Seminar	10,000.00	6/7/2013		10,000.00	DV# 13-06-445	
	490163	06/03/13	Sonny B. Arandilla	Cash advance -renewal of LTO registration of MWD motorcycle (SG 2476) and installation of tile flooring at Bayuga pumphouse	5,000.00	6/19/2013	JEV# 13-06-522	4,965.56	OR# 20147	34.44
26-Jun-13	490219	06/26/13	Aileen A. Orodio	Cash advance to attend in CSC-POAWD Gender Sensitivity Seminar	6,000.00	7/8/2013	JEV# 13-07-577	4,500.00	OR# 20232	1,500.00
27-Jun-13	490224	06/27/13	Engr. Rogelio L. Miguel	Cash advance for official travel	5,000.00	7/9/2013		5,000.00	DV# 13-07-521	
9-Jul-13	490249	07/09/13	Vilma V. Lazaro	Cash advance for renewal of treasury bond of MWD Accountable Officers	13,000.00	7/12/2013	JEV# 13-07-597	12,795.00	OR# 20250	205.00

MUÑOZ WATER DISTRICT
DUE FROM OFFICERS AND EMPLOYEES (123)

Date 2013	C h e c k		Accountable Officer	Particulars	Cash Advance Granted	Liquidation Report		Amount Liquidated	Remarks	OR Amount
	No.	Date Released				Date	N o.			
23-Jul-13	490296	07/24/13	Sonny B. Arandilla	Cash advance for renewal of LTO registration of MWD service pick up (CPU-597)	5,000.00	8/1/13	JEV# 13-08-654	4,527.06	OR# 20306	472.94
5-Aug-13	528824	08/05/13	Engr. Rogelio L. Miguel	Cash advance for use on official travels	10,000.00	8/8/2013		10,000.00	DV# 13-08-599	
30-Aug-13	528880	08/30/13	Sonny B. Arandilla	Cash advance for emergency repairs & maintenance of MWD service vehicle (Nissan pick-up CPU 597)	10,000.00	10/22/2013	JEV#13-10-724	9,760.00	OR#25247	240.00
14-Oct-13	528982	10/14/13	Engr. Rogelio L. Miguel	Cash advance for use on official travel to attend 21st PhilWater International Conference	20,000.00	10/21/2013	JEV#13-10-723	20,000.00		
21-Oct-13	529007	10/21/13	Engr. Rogelio L. Miguel	Cash advance for use on official travels	10,000.00	11/4/2013	JEV#13-11-738	7,161.00	OR#25293	2,839.00
6-Nov-13	529044	11/06/13	Engr. Rogelio L. Miguel	Cash advance for use on official travels	10,000.00	11/15/2013	JEV#13-11-745	4,650.20	OR#25353	5,349.80
19-Nov-13	529072	11/19/13	Aileen A. Orodio	Cash advance for MWD presentation to NEWADA Activity.	8,000.00	11/19/2013	JEV#13-12-771	8,000.00		
27-Nov-13	529087	11/27/13	Marivic T. Libunao	Cash advance for use on MWD GAD Activities	15,000.00	12/5/2013	JEV#13-12-768	12,200.25	OR#25435	2,799.75
3-Dec-13	529117	12/3/2013	Engr. Rogelio L. Miguel	Cash advance for use on official travel to Manila	10,000.00	12/5/2013		10,000.00	DV#13-12-883	-