



Muñoz Water District

Bayuga St., Science City of Muñoz, Nueva Ecija
Tel. No. (044) 456-0599 Fax no. (044) 456-5063
E-mail: munozwaterdistrict@yahoo.com

April 6, 2017

ARMANDO EJ. VERON
State Auditor IV
Audit Team Leader
Water Districts Audit Group
Nueva Ecija & Aurora Provinces

Dear Sir:

Respectfully submitted the Monthly Progress Report on Settlement of Cash Advances of MWD officers & employees for the period January 01, 2017 to March 31, 2017 for validation purposes.

Thank you & best regards!

Very truly yours,



Engr. ROGELIO L. MIGUEL
General Manager


received by: 
4/6/17


MUNOZ WATER DISTRICT
Summary Monthly Progress Report on the Settlement of Cash Advances
For period March 1-31, 2017

CASH ADVANCES MONITORED - CURRENT MONTH

Name of Accountable Officer	Position	C u r r e n t M o n t h						
		Unliquidated Cash Advance Beginning Balance Last Month Amount	Cash Advances Granted for the Month Amount	Total Cash Advances Balances for the Month Amount	Liquidations Made During The Month Amount	Unliquidated Cash Advance Beginning Balance This Month Amount	No. of Demand Letters Sent by the Accountant	Remarks
-none-								
Total		-	-	-	-	-		

Prepared by: 
ROBERTO S. VENERACION
 Head - Finance Division

Approved by: 
EDR. ROGELIO L. MIGUEL
 General Manager

Verified by: 
ARMANDO E. VERON 4/6/17
 State Auditor IV
 Audit Team Leader

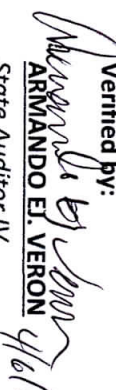
MUNOZ WATER DISTRICT
Monthly Progress Report on the Settlement of Cash Advances
Per Accountable Officer
For period March 1-31, 2017

CASH ADVANCES MONITORED - CURRENT MONTH

Name of AO	Unliquidated Cash Advance Beginning Balance			Cash Advances Granted During the Month			Total Cash Advances Balances			C u r r e n t M o n t h						Unliquidated Cash Advance Ending Balance			Remarks	
	Date Granted	Ref	Amount	Date Granted	Ref	Amount	Date Granted	Ref	Amount	Liquidations during the Month			Details of Refund			Total Amount	Date Granted	Ref		Amount
										Date Liquidated	Ref	Amount	OR No.	OR Date	Amount					
-none-																				
Total																				

Prepared by: 
ROBERT D. S. VENERACION
 Head-Finance Division

Approved by: 
ENGR. ROGELIO L. MIGUEL
 General Manager

Verified by: 
ARMANDO E. VERON
 State Auditor IV
 Audit Team Leader

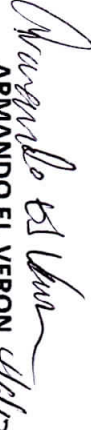
MUNOZ WATER DISTRICT
Summary Monthly Progress Report on the Settlement of Cash Advances
For period February 1-28, 2017

CASH ADVANCES MONITORED - CURRENT MONTH

Name of Accountable Officer	Position	C u r r e n t M o n t h						
		Unliquidated Cash Advance Beginning Balance Last Month Amount	Cash Advances Granted for the Month Amount	Total Cash Advances Balances for the Month Amount	Liquidations Made During The Month Amount	Unliquidated Cash Advance Beginning Balance This Month Amount	No. of Demand Letters Sent by the Accountant	Remarks
-none-								
Total		-	-	-	-	-	-	

Prepared by: 
ROBERTO S. VENERACION
 Head - Finance Division

Approved by: 
ENGR. ROGELIO L. MIGUEL
 General Manager

Verified by: 
ARMANDO E. VERON 4/16/17
 State Auditor IV
 Audit Team Leader


MUNOZ WATER DISTRICT
Monthly Progress Report on the Settlement of Cash Advances
Per Accountable Officer
For period February 1-28, 2017

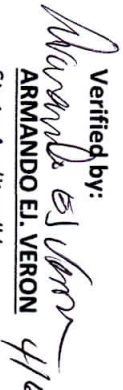
CASH ADVANCES MONITORED - CURRENT MONTH

Name of AO	Unliquidated Cash Advance Beginning Balance			Cash Advances Granted During the Month			Total Cash Advances Balances			Liquidations during the Month						Unliquidated Cash Advance Ending Balance			Remarks
	Date Granted	Ref	Amount	Date Granted	Ref	Amount	Date Liquidated	Details of Liquidation		Details of Refund		Total Amount	Date Granted	Ref	Amount				
								Ref	Amount	OR No.	OR Date					Amount			
-none-																			
Total																			

Prepared by:

ROBERTO S. VENERACION
 Head-Finance Division

Approved by:

ENGR. ROGELIO L. MIGUEL
 General Manager

Verified by:

ARMANDO E. VERON
 State Auditor IV
 Audit Team Leader

MUNOZ WATER DISTRICT
Summary Monthly Progress Report on the Settlement of Cash Advances
For period January 1-31, 2017


CASH ADVANCES MONITORED - CURRENT MONTH

Name of Accountable Officer	Position	C u r r e n t M o n t h						
		Unliquidated Cash Advance Beginning Balance Last Month Amount	Cash Advances Granted for the Month Amount	Total Cash Advances Balances for the Month Amount	Liquidations Made During The Month Amount	Unliquidated Cash Advance Beginning Balance This Month Amount	No. of Demand Letters Sent by the Accountant	Remarks
-none-								
Total		-	-	-	-	-		

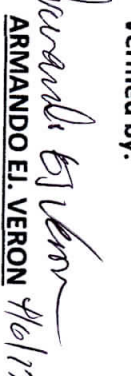
Prepared by:


ROBERTO S. VENERACION
 Head - Finance Division

Approved by:


ENGR. ROGELIO L. MIGUEL
 General Manager

Verified by:


ARMANDO E. VERON
 State Auditor IV
 Audit Team Leader

CASH ADVANCES M		ADVANCES MOI	
Name of AO			
GR			Date Grant
-none-			
Total			

Prepare by:

ROBERT O. B. [Signature]
Head Finance


MUNOZ WATER DISTRICT
Monthly Progress Report on the Settlement of Cash Advances
Per Accountable Officer
For period January 1-31, 2017


CASH ADVANCES MONITORED - CURRENT MONTH

Name of AO		Cash Advance			Cash Advances			Total Cash Advances			Liquidations during the Month						Unliquidated Cash Advance			Remarks			
		Beginning Balance			Granted During the Month			Balances			Details of Liquidation			Details of Refund			Ending Balance						
Date	Granted	Ref	Purpose	Amount	Date	Granted	Ref	Purpose	Amount	Date	Granted	Ref	Amount	OR No.	OR Date	Amount	Total	Date	Granted	Ref	Amount		
-none-																							
Total																							

Prepared by:

ROBERTO P. VENERACION
 Head-Finance Division

Approved by:

ENGR. ROGELIO L. MIGUEL
 General Manager

Verified by:

ARMANDO E. VERON 9/16/17
 State Auditor IV
 Audit Team Leader