

MUNOZ WATER DISTRICT

Annual Procurement Plan for FY 2016

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Pre-Proc Conf.	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/ Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance / Turnover		Total	MOOE	CO	
A. CONSTRUCTION PROJECTS																				
	Construction of Ground Reservoir	Prod. Div.	Public Bidding	March - June												GoP	2,000,000		2,000,000	Construction of ground reservoir at Maligaya Pumping Station
	Construction of extension office and storeroom	Engineering Section	Public Bidding	Second Quarter												GoP	600,000		600,000	Construction of extension office and storeroom at Bayuga Compound
	Repainting and repair of pumphouse and discharge line	Prod. Div.	Small Value Procurement	Second Quarter												GoP	50,000		50,000	Repainting of pumphouse and repair of discharge line.
	Pipeline extension at Brgy. Gabaldon	Maint. Div.	Public Bidding	Second Quarter												GoP	741,300		741,300	Pipelaying of 3,156 meters PVC Pipe along Brgy. Gabaldon to Brgy. Catalanacan
	Pipeline extension at Brgy. Maligaya	Maint. Div.	Small Value Procurement	Second Quarter												GoP	50,000		50,000	Pipelaying of 360 meters PVC Pipe along Brgy. Maligaya
	Fire hydrant	Maint. Div.	Small Value Procurement	Second Quarter												GoP	320,000		320,000	Installation of 24 units fire hydrants along MWD service area
	Installation of butterfly valve and Flowmeter	Prod. Div.	Small Value Procurement	First Quarter												GoP	112,000		112,000	Installation of butterfly valve and flowmeter at Bayuga Pumping Station
B. SERVICE VEHICLE																				
	1 unit Motorcycle with sidecar	Prod. Div.	Shopping	Second Quarter												GoP	90,000		90,000	Acquisition of (1) unit motorcycle with sidecar for Production Division use.
C. PUMPING AND CHLORINATING EQUIPMENT AND ACCESSORIES																				
	Upgrading of Control Panel	Prod. Div.	Direct Contracting	First Quarter												GoP	100,000		100,000	Replacement of magnetic contactor of Control Panel
	Installation of Transient Voltage Surge Suppressor	Prod. Div.	Direct Contracting	First Quarter												GoP	60,000		60,000	Installation of transient voltage surge suppressor in 4 pumping stations
	Installation of (1) unit distribution transformer	Prod. Div.	Limited Source Bidding	Second Quarter												GoP	182,000		182,000	Installation of (1) unit distribution transformer at Villa Pinili Pumping Station

MUNOZ WATER DISTRICT

Annual Procurement Plan for FY 2016

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Pre-Proc Conf.	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/ Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance / Turnover		Total	MOOE	CO	
	Installation of one (1) unit soft starter	Prod. Div.	Direct Contracting	First Quarter												GoP	95,000		95,000	Replacement of soft starter at Bayuga Pumping Station
	(1) unit Chlorinator	Prod. Div.	Shopping	To be Procured as the need arises												GoP	80,000		80,000	Standby Chlorinating Equipment
D. SUPPLIES AND MATERIALS																				
	Office Supplies and Accountable forms	Admin./Commercial Div	Shopping	To be Procured as the need arises												GoP	388,800	296,400	92,400	Purchase of Office supplies and accountable forms
	Service Connection Materials	Maint. Div.	Shopping	To be Procured on a quarterly basis												GoP	2,256,583		2,256,583	Purchase of service connection materials including water meter
	Water treatment supplies	Prod. Div.	Shopping	To be Procured as the need arises												GoP	306,600	263,400	43,200	Purchase of chlorine dioxide including PHC bottles and other water treatment supplies
E. OFFICE FURNITURES AND EQUIPMENTS																				
	(1) unit Desktop Computer	Admin. Div.	Small Value Procurement	January to December												GoP	45,000		45,000	Computer for Administrative and General Services Division
	(2) units CPU	Com. Div.	Small Value Procurement	To be Procured as the need arises												GoP	60,000		60,000	Standby CPU for Customers Record
	(7) units Printer	Admin./Com. Div.	Small Value Procurement	To be Procured as the need arises												GoP	70,000		70,000	Standby Printer for billing and collection/ Printer for Admin. And Finance Div.
	(1) unit Autocad Printer	Engineering Section	Small Value Procurement	1st Quarter												GoP	25,000		25,000	For Engineering Section use
	(2) units External Hard Drive	Admin./Com. Div.	Small Value Procurement	January to December												GoP	12,000		12,000	Purchase of (2) units external hard drive for back up of records
	(1) unit Scanner	Admin. Div.	Small Value Procurement	January to December													30,000		30,000	Purchase of (1) unit Scanner for electronic file of MWD records
	Office furnitures and equipments	Admin. Div.	Small Value Procurement	To be Procured as the need arises												GoP	100,000		100,000	Chairs, Tables, cabinets and vertical blinds for Admin Office

MUNOZ WATER DISTRICT
Annual Procurement Plan for FY 2016

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity												Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Pre-Proc Conf.	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/ Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance / Turnover		Total	MOOE	CO	
	Office furnitures and equipments	Prod. Div.	Small Value Procurement	First Quarter												GoP	18,500		18,500	Electric fan, television, communications equipment for pumphouse
F. TOOLS																				
	Plumbing Tools	Maint. Div.	Small Value Procurement	First Quarter												GoP	75,000		75,000	Development of Read and Bill System including equipments
F. IT SOFTWARE																				
	Read and bill system	Comm. Div.	Limited Source Bidding	First Quarter												GoP	351,000		351,000	Development of Read and Bill System including equipments
	MS Office Software/ Software development for A/R	Admin./ Finance Div.	Shopping	To be Procured as the need arises												GoP	40,000		40,000	MS Office Software and Software development for subsidiary accounts of Accounts Receivable
	x-x-x-x																8,258,783	559,800	7,698,983	

Prepared by:
Aileen A. Orodio
AILEEN A. ORODIO
SIRMO A

Approved:
Rogelio L. Miguel
ENGR. ROGELIO L. MIGUEL
General Manager